

**Crook County Museum District
July 21, 2022 Meeting
West Texas Trail Museum**

Attendees:

In person: Rocky Courchaine, Missy Gill, Neal Gray, Korina Ike, Jen Jay, Lorie Marchant, Pam Thompson, and Andrea Wood

Absent: Cindy Mosteller

Guests:

Minutes:

The Crook County Museum District Annual Budget Hearing was opened at 4:30 p.m. on July 21, 2022 in the Old Stoney Meeting Room in Sundance, Wyo. No public attended and the budget hearing was closed at 4:45 p.m.

The meeting for Old Stoney was called to order at 4:45 p.m. by Chairperson Thompson.

The meeting was called to order by Chairperson Marchant at 5:00 p.m. The Pledge of Allegiance was completed. The agenda was presented for approval. Pam Thompson moved to approve and Neal Gray seconded. Motion passed. Chairperson Marchant reminded the board of the resignation of Kathy Lenze by email previously in July. Her resignation is due to her new position as Economic Development Specialist for United States Senator Cynthia Lummis' Office. Pam Thompson found three interested persons: Linda Tokarczyk, who stated she doesn't have time until she retires, Angie Whacker and Vince Pollicelle. Andrea Wood suggested Amy Goodsoon. Chairperson Marchant requested that letters of interest be sent to Office Manager Missy Gill.

Minutes from the May meeting were approved on a motion from Neal Gray and a second from Pam Thompson. Motion passed. Chairperson Marchant updated the board on the second Certificate of Deposit, which was opened at Sundance State Bank. Pam Thompson moved to close the Crook County Museum District account at Summit National Bank in Hulett and have Jen Jay receive the balance of the account. Motion seconded by Jen Jay seconded. Motion passed. Andrea Wood moved to open an account at Sundance State Bank in the name of Old Stoney Business & Cultural Center and have Neal Gray, Lorie Marchant and Pam Thompson as signatories and Missy Gill as non-signer with account access. Neal Gray seconded. Motion passed. Neal Gray requested a signature stamp, approved by the group. The treasurer's report was presented by Treasurer Gray. Andrea Wood moved to approve the treasurer's report. Seconded by Pam Thompson. Motion passed.

Monthly reports were given by Crook County Museum Director Rocky Courchaine, Hulett Museum Director Korina Ike and Office Manager Missy Gill. Missy Gill presented the report for West Texas Trail Museum Director Cindy Mosteller. Rocky Courchaine also gave a report for the Old Stoney Committee. Those reports are included as addendums to these minutes.

Discussion was held on the purpose, use and needed upgrades to the Old Stoney Conference Room and third floor, including plans for the next phase of grants. Andrea Wood informed the board the Crook County Promotion Board agreed to pay for ads for each of the museums in the Devils Tower KOA campground maps that are handed out to over 5,000 visitors each year. She also shared the billboard sponsored by the Promotion Board that will accompany the life-size longhorn steer at the Cowboys and Aliens mini golf. She also shared that the Devils Tower KOA is donating a couple thousand Devils Tower posters to the three museum foundations for the directors to sell.

Missy Gill shared the job description she created for her job.

Pam Thompson said there was nothing to report for the Old Stoney Committee.

In Unfinished Business Pam Thompson moved to approve the revised budget. Jen Jay seconded. Motion passed.

The 990 Report is done!

Chairperson Marchant asked the directors to share their time off and comp time requests. Neal Gray moved to approve time off and comp requests as reported. Pam Thompson seconded. Motion passed.

Neal Gray moved to go into executive session to discuss employment issues. Jen Jay seconded. The board went into executive session at 6:26 p.m. Chairman Marchant called the regular meeting back to order at 6:44 p.m.

Discussion was held with Missy Gill. Her salaried position will begin on August 26, 2022.

Chairperson Marchant asked if anyone had anything else to discuss.

Pam Thompson moved to adjourn the meeting, seconded by Neal Gray. Meeting adjourned.

Next meeting is August 25, 2022 at the Hulett Museum. The Old Stoney meeting will begin at 4:30 p.m. with the Crook County Museum District meeting to follow at 5:00 p.m.