

Crook County Museum District
January 20, 2022 Meeting
Hulett Museum

Attendees:

In person: Cindy Mosteller, Korina Ike, Jen Jay and Andrea Wood
ZOOM: Lorie Marchant, Kathy Lenz, Missy Gill, Pam Thompson,
Rocky Courchaine
Absent: Neal Gray

Minutes:

The meeting was called to order by Chairperson Marchant at 5:11 p.m. The agenda was presented for approval. Secretary Wood moved to approve and board member Lenz seconded. Motion passed. Minutes from the November meeting were approved on a motion from Secretary Wood and second by member Lenz.

Administrator Gill shared information from applicants for the open board position. Applicants were Penny Lepley, Peggy Howard and Jen Jay. Wood and Lenz voiced support for Jen Jay. Chairperson Marchant appointed Jen Jay to complete the unexpired term of Melanie Wilmer.

Bills have been processed and checks printed. No financial report was provided by Treasurer Gray, who is out of town. Administrator Gill read the checks and board members discussed. Purchase orders were presented and discussed. Board member Thompson moved to approve finances and the signing of checks. Lenz seconded. Motion passed.

Administrator Gill updated the board on the progress of developing board binders. She believes they will be complete for the February meeting.

Administrator Gill and Crystal will be completing the 990 report tomorrow. Lenz moved to authorize Marchant to sign and file the report. Thompson seconded. Motion passed. Marchant updated board members that the CD remains tabled until Treasurer Gray returns.

Hulett Museum Director Korina Ike gave her monthly report to board members:

- Received a grant from Wyoming Humanities for \$2,300.00 for the development of children's exhibits (a dig pit and a flip board)
- Open house on 15th for traveling exhibit on mining had "ok" turnout
- Will start a membership drive in February
- Visitation was 45 in December and 25 in January.

Moorcroft Museum Director Cindy Mosteller gave her monthly report to the board:

- Visitation was 156 in December and 160 in January
- Santa visited the museum with hot cocoa and cookies on XX (65 attendees)
- Paint class and book club are still happening once a month
- Girl scouts are using the building twice a month
- Working on displays and expanding Texas Trails storyline throughout the museum
- The Bob Fudge exhibit is ready to print; the Pinnacle Jake exhibit is almost ready
- Working with the Driskill family and the Heritage Museum on new displays about the Driskill's in Crook County
- Partnered with senior center to put on a bread baking contest
- Presentation on stage stops and cattle trails on January 29

Old Stoney Museum Director Rocky Courchaine gave his monthly report to the board:

- December Christmas Open House with a candy contest
 - Numbers are difficult to estimate since people were coming and going, but it was a full house!
- Has been a bit slow in January so he is working on changing out exhibits

Administrator Missy Gill gave her monthly report to the board:

- Ladies Night was a success!
- Senator Lummis' office is complete, secure and in use
- There has been interest in renting the rooms; Gill stated she is ready to work on the marketing for the rentals now that she has a better idea what people might be looking for

No Old Stoney report. Lenz reported that she has a conference call with Julie Kowalski from Wyoming Business Council. Meeting with Crystal tomorrow; Lenz has some ideas about how the finances for Old Stoney can be better managed as a separate entity from the museum district funds.

Wood requested the February meeting be moved to February 23rd instead of 24th due to 2A Regional Basketball. Other members agreed and the meeting was moved.

Director Courchaine briefed the board on the request of financial adviser Crystal's recommended that Cricket Mills, who works weekends at Old Stoney, be paid as a regular employee. She is currently paid on contract with monies provided by the Sundance Chamber. As a contract employee she was given a 1099 for taxes. From Memorial Day to Labor Day Cricket Mills will be regularly employed by Old Stoney and will receive a single check for \$1,500.00 on

Lenz moved to have the Crook County Museum District pay Cricket Mills \$1,500.00, gross, for services of attending to Old Stoney on the weekends from Memorial Day to Labor Day. The Sundance Chamber will be billed by the Crook County Museum District for those services. Thompson seconded. Motion passed following discussion.

Lenz reported that the billboard east of Sundance advertising the three district museums is coming due. The location is not the most desirable, but the location that is best (on 585 off the second exit) is unavailable at this time. The board discussed applying to the Crook County Promotion Board for funding assistance for the board. Wood moved to continue contracting with Lamar for the current billboard and to authorize Lenz to apply to the Crook County Promotion Board for funding assistance. Lenz second. Motion passed.

Chairperson Marchant asked if anyone had anything else to discuss. Ike stated that the Memorandum of Use with the Hulett Museum Foundation has expired and will be renewed soon.

Chairperson Marchant asked the directors to share their time off and comp time requests.

- Courchaine- requested comp time for the November meeting
- Mosteller- requested time off February 7-11, 2022 which will use 38 hours of vacation time and two hours of comp time
- Ike- was out of the museum on January 4th, 11th and 14th. She will be gone on January 21-22, 2022. She reported comp time for a Hulett Board meeting on January 6th.

Thompson moved to accept director time off and comp requests as reported. Seconded by Wood. Motion passed.

Wood moved to adjourn the meeting, seconded by Lenz. Meeting adjourned.